



# DAVENPORT SCHOOL DISTRICT

## Minutes

*MISSION STATEMENT: The Davenport School District, in collaboration with parents/guardians and the community, will provide a caring, safe and stimulating environment that empowers students to persevere and become contributing members and problem solvers in our diverse and ever-changing world.*

**Meeting: Regular School Board Meeting**  
**Date: Monday, January 28, 2019**

**Location: Davenport ES/MS Library**  
**Start Time: 6:00 PM**

### CALL TO ORDER

**Roll Call** Heather Panke called the meeting to order at 6:00 PM. Board members present were Deanna Fitzpatrick, Brad Sweet, Kristi Bell and Gabe Gants. Also present were Superintendent Jim Kowalkowski, MS/HS Principal Chad Prewitt, Elementary Principal Courtney Strozyk, Leslie Oliver, Business Manager and Cindy Duenwald District Secretary. There were two visitors in the audience.

**Flag Salute** Heather Panke led the flag salute.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Kristi Bell moved to approve the consent agenda as written; Deanna Fitzpatrick seconded the motion. Motion passed 5-0.

### CONSENT AGENDA

1. Approval of Minutes: 12/10/18 and 1/14/19
2. Approval of Recommendation for Hire - High School Head Golf Coach: Trenton Briney
3. Acceptance of Resignation of Assistant Baseball Coach – Travis Cook
4. Acceptance of Resignation of Assistant Softball Coach – Heather Jacoby
5. Acceptance of Resignation District Office Secretary (effective June 30, 2019): Cindy Duenwald
6. Acceptance, Consideration, and Approval of Bills & Payroll:

#### GENERAL FUND

|                     |              |
|---------------------|--------------|
| 912058 – 912117     | \$104,724.77 |
| 912144              | \$36.70      |
| Voids Cancellations | \$550.75     |

#### ASB

|                 |            |
|-----------------|------------|
| 912145 – 912154 | \$8,748.05 |
|-----------------|------------|

#### BOM

|                |            |
|----------------|------------|
| Wire Transfers |            |
| General Fund   | \$4,319.50 |
| ASB            | \$621.33   |

#### PAYROLL

|                 |                       |              |
|-----------------|-----------------------|--------------|
| 912118 – 912122 | 900009196 – 900003404 | \$542,042.84 |
|-----------------|-----------------------|--------------|

### PRESENTATIONS

#### School Board Appreciation!

All Board Members acknowledged the cards and small gestures of appreciation left at each of their chairs by students and staff. Mr. Kowalkowski later presented them with certificates from WSSDA for giving freely of their time to the school district.

#### ASB Report

There was no report.

## **Overview of Fiscal “Dashboard” – Leslie Oliver**

Mrs. Leslie Oliver presented the Forecast 5 Monthly Financial Reports with more detail and notes attached to explain the areas that are of more importance. These reports give more detail and include comparisons to the previous year and the past five years.

## **BRIEF REPORTS**

### **MS/HS Principal**

Mr. Chad Prewitt gave a quick review of activities done in his building during January. He also shared that Davenport Elementary and Middle School/High School were nominated for the National Blue Ribbon Schools Award! This is given by the U.S. Department of Education. Mrs. Strozyk and Mr. Prewitt have more paperwork to do with this nomination but feel privileged to be in the running. Stay tuned....

### **GS Principal**

Mrs. Courtney Strozyk feels academically her building is feeling the pressure of being halfway through the year; but has complete confidence in her staff that each standard is being learned and constantly reviewed as we move along. They are initiating a new version of the pride cards promoting our “Gorilla Pride Leaders”. Winter MAP testing was recently completed.

### **Athletic Director**

Mr. Tim Zeiler provided a verbal report sharing winter sports had a great season, spring sports start February 25. He also updated the board on the reviews of a new WIAA document being provided to schools. It isn't the results he was looking for but better than where we were. He will keep the board informed as this moves forward.

### **Superintendent**

Mr. Prewitt, Mrs. Oliver and Mr. Kowalkowski have been working with Senator Andy Billing on introducing a bill during this current legislative session that (if passed) would allow satellite skills center (like ours) that are covering costs of our program to be able to retain the extra FTE skills center enhanced funding. He and Brad Sweet will be attending the WSSDA/WASA/WASBO Legislative Conference in February.

### **Business Manager**

Mrs. Leslie Oliver stated that basic education enrollment declined by 5.15 FTE in January; Special Education enrollment declined by two for the second month in a row. We remain above budget, currently by 10.54 basic education and 5.6 SPED. Revenue variances on the financial reports show we are on track with budget. She continues to be encouraged by our expenditures for the year and estimate we could end the year with 8.15% of expenditures, very close to the Board's goal of 8.33%.

## **PUBLIC COMMENTS**

### **Good Things Happening in the District**

- Taunya Van Pevenage recently completed her National Boards! Congratulations
- Courtney Strozyk recently renewed her National Boards! Congratulations
- The 2018-2019 Davenport School District detailed Performance Report was terrific!
- Sydney Zeiler was recently honored by KXLY as this week's Shining Star in athletics and academics!

### **Public Comment**

- There were no comments at this time.

This portion of the meeting is for communication from the public. Patrons wishing to speak on specific items listed on the agenda or on other items should first be recognized by the board chair and give his/her name before beginning comments to the board. A limit of 3-5 minutes per patron may be imposed. The Board's role will be to receive comments. Items may be referred to the Superintendent or another administrator for further research and/or follow-up. Note: This public comment time is not for complaints regarding a specific school district staff member. Please see the superintendent or a board member for the specific process.

## **DISCUSSION ITEMS**

### **1. Review of Annual Plan – Goal Area – FISCAL**

Mrs. Oliver talked us through the Fiscal piece of the district goals. We will continue to set an ending fund balance goal of 8.33% but we may have to start looking at other ending fund balances as part of the overall fiscal health with changing state funding models and restrictions. The district will continue to analyze the feasibility of sustaining several programs as the financial environment and enrollment changes. We have closed on the purchase of two shops and hope to purchase another bus in the near future. The Superintendent and Business Manager continue to analyze and report the changing funding models from OSPI and ESD.

### **2. Budget Preparations & Decision Timelines for 2019-2010**

Mr. Kowalkowski gave a quick overview of a PowerPoint presentation that provided budget planning details and timelines.

### **3. Early Notification Incentives**

Mr. Kowalkowski made two recommendations regarding the early notification incentives offered to certificated and classified employees. The board had some discussion and agreed with him about the reasoning for the increases being considered. The date due back to the district office for this incentive was changed to March 15 from the previous February date.

### **4. Update: Curriculum Rotation**

Mrs. Strozyk stated that the Journeys ELA curriculum is outdated and our on-line offerings will expire June, 2019. They are hoping for a one-year extension of this curriculum while a replacement is found. Science and Math curriculums will be reviewed and replaced when necessary sometime during the 2019-2021 school years. Mrs. Strozyk will bring follow-up information regarding the k-5 ELA curriculum to share during the March board meeting.

### **5. Looking Ahead: 2019-20 School Calendar**

Mr. Kowalkowski shared that Cindy Duenwald had provided the first draft of the 2019-2020 in the board packets. She will begin setting dates to talk about the upcoming calendar year. There were no big obstacles to review at this time from the board.

### **6. 2019-2022 Waiver Request – 178 days**

Superintendent Jim Kowalkowski has been working on the application for the 2019-2022 Waiver Request of 178 days. This will be submitted on Thursday, January 31 and he will let the board know as soon as he receives the final decision.

### **7. Board Committee Assignments**

The Board Members talked among themselves and decided they were all good with the committees they were on last year and will serve in the same positions for 2019.

## **ACTION ITEMS**

### **1. Approval of Early Notification Incentives**

Kristi Bell moved to approve the Early Notification Incentives with the discussed increases (Certificated to \$2,000 and Classified to \$1,000) and a return date of March 15, 2019; seconded by Gabe Gants. Motion passed 5-0.

## 2. Approval of 2019 Committee Assignments

Deanna Fitzpatrick moved to approve the new 2019 Committee Assignments as written below; Kristi Bell seconded the motion. Motion passed 5-0.

|                    |                                |
|--------------------|--------------------------------|
| Heather Panke      | Health/Wellness, Negotiations  |
| Deanna Fitzpatrick | CTE/Vocational, Negotiations   |
| Kristi Bell        | Calendar Committee, Curriculum |
| Gabe Gants         | Safety/Crisis Committee, WIAA  |
| Brad Sweet         | Legislative                    |

## 3. Approval of Resolution #18-3 : “Adoption of 2019-22 Waiver Form - 180 Day School Year”

Brad Sweet moved to approve Resolution #18-3: “Adoption of 2019-22 Waiver Form – 180 Day School Year”; seconded by Deanna Fitzpatrick. Motion passed 5-0.

### BOARD INFORMATION EXCHANGE

Upcoming and/or Recent Committee Meetings & Events:

- Calendar: ASAP
- CTE-Vocational:
- Curriculum
- Health & Wellness
- Legislative:
- Negotiations/Labor Management:
- Safety/Crisis Committee
- SHAC Mtg.: Feb. 5, 3:00-3:30, K-8 Library
- WIAA
- Other:

At 7:41 PM Heather Panke excused Gabe Gants and announced that after a five-minute break, the directors would go into executive session for a period of 15 minutes to discuss the following:

#### EXECUTIVE SESSION #1

1. Discussion of Performance of Fall Coaches
2. Review of Proposed Changes to DEA/DSD Collective Bargaining Agreement

At 7:55, Heather Panke announced that the executive session would be extended for approximately 10 minutes.

At 8:07 PM the meeting re-opened.

#### ACTION ITEM

1. Formal Approval of Changes to DEA/DSD Collective Bargaining Agreement

Kristi Bell moved and Deanna Fitzpatrick seconded to approve the changes to the 2018-19 DEA/DSD Collective Bargaining Agreement. Motion passed (4-0).

At 8:10, Heather Panke announced that the directors would go back into executive session for approximately 15 minutes for the following:

#### EXECUTIVE SESSION #2

1. Discussion of Superintendent’s Mid-Year Evaluation

**ADJOURNMENT**

The meeting was re-opened at 8:27 PM. No further action was taken and the meeting was adjourned at 8:28 PM.

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**Board Chair**

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**Board Secretary**