

CREDIT APPROVAL FORM

Application to Apply Credits Earned After September 1, 1995 to Davenport School District's Salary Schedule

In 1995 State Legislature has mandated that credits (including clock hours) earned after September 1, 1995 shall count ONLY if the content of the course meets one or more of the State-defined criteria listed in Section 4 below. It is necessary to complete this form and establish eligibility before any credits earned after September 1, 1995 will be accepted for District salary placement. A separate form is required for each transcript or clock hour activity.

Section 1: Employee Requesting Salary Schedule Placement	
Name _____ Last First Middle	
Section 2: College Credits	
1. Course(s) Title _____	
2. Credit Provider _____	
3. Date Awarded by Registrar _____ 4. Number of Quarter Hours _____	
Section 3: Clock Hours	
1. Course(s) Title _____	
2. Sponsoring Provider _____ (must be approved by the State of Washington)	
3. Date(s) of Attendance _____ 4. Number of Clock Hours _____	
Section 4: Certification (State defined criteria must meet one or more of the following)	
I hereby certify that the content of the course(s) in which the above described credits were earned is: (please identify all that are applicable)	
Consistent with the District's strategic plan for improving student learning;	
Consistent with a school-based plan for improving student learning developed for the school in which the individual is assigned, in accordance with State Law;	
Pertinent to the individual's current assignment or expected assignment for the following school year;	
Necessary for obtaining an endorsement as prescribed by the state board of education;	
Specifically required for obtaining advanced levels of certification; or	
Included in a college or university degree program that pertains to the individual's current assignment, or potential future assignment, as certificated instructional employee.	
_____ Employee's Signature/Date	_____ Principal's Signature/Date
	_____ Superintendent's Signature/Date