



# DAVENPORT SCHOOL DISTRICT

## Minutes

*MISSION STATEMENT: The Davenport School District, in collaboration with parents/guardians and the community, will provide a caring, safe and stimulating environment that empowers students to persevere and become contributing members and problem solvers in our diverse and ever-changing world.*

**Meeting: Regular School Board Meeting**

**Date: Monday, September 28, 2015**

**Location: Davenport ES/MS Library**

**Start Time: 6:03 PM**

### CALL TO ORDER

**Roll Call** Jolene Erickson called the meeting to order at 6:03 PM. Board members in attendance were Jolene Erickson, Heather Panke, Merilla Hopkins, Paula Furman and Brad Sweet. Also present were Superintendent Jim Kowalkowski, Middle and High School Principal Chad Prewitt, Elementary Principal Courtney Strozyk, Business Manager Leslie Oliver and District Secretary Cindy Duenwald. There were two visitors in attendance.

**Flag Salute** Jolene Erickson led the flag salute.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Paula Furman made a motion to accept the agenda with no additions or corrections; Brad Sweet seconded the motion. Motion passed 5-0.

### CONSENT AGENDA

1. Approval of Minutes: August 27, 2015
2. Acceptance of Resignation: In-School Suspension/Academic Support Paraprofessional Position – Justine Winn
3. Acceptance of Resignation: Junior High Had Girls' Basketball Coach – Lynda Davis
4. Approval of Recommendation for Hire: Second Assistant High School Volleyball Coach – Elesha Johnston
5. Approval of Recommendation for Hire: Custodian Position – Sharina Murphy
6. Approval of Recommendation for Hire: Math & Academic Support Paraprofessional – Carmelyn Choate
7. Approval of Volunteer Coaches
8. Approval of Second and Final Readings of the Following Policies/Procedures:
  - Policy 3205 – Sexual Harassment of Students Prohibited
  - Policy 3220 – Freedom of Expression
  - Procedure 5011 – Sexual Harassment of District Staff Prohibited
9. Approval of 217 Highly Capable Program Application for 2015-16
10. Acceptance, Consideration, and Approval of Bills & Payroll

### GENERAL FUND

|          |                 |             |
|----------|-----------------|-------------|
| Warrants | 907547 – 907591 | \$93,500.01 |
|----------|-----------------|-------------|

### TRANSPORTATION

|         |        |             |
|---------|--------|-------------|
| Warrant | 907592 | \$50,835.77 |
|---------|--------|-------------|

### PAYROLL

|          |                                   |              |
|----------|-----------------------------------|--------------|
| Warrants | 907593-907606 900004629-900004724 | \$474,553.37 |
|----------|-----------------------------------|--------------|

**GENERAL FUND**

Warrants                      907627 – 907732                      \$331,619.78

**ASB**

Warrants                      907733 – 907746                      \$14,979.80

Paula Furman moved; Brad Sweet seconded to approve the consent agenda. Motion passed 5-0.

**PRESENTATIONS**

1. **ASB Report:** Chase Van Pevenage  
FFA made two trips delivering donations to Okanogan and Tonasket for fire fighters and fire victims; they have judged livestock and traveled to Deer Park for the Blue and Gold tour.  
FBLA recently held their parent information meeting; they are busy preparing for fall conference with 90+ students showing interest, final membership count is due before the fall conference.  
NHS is currently working on scheduling a blood drive and finalizing their membership.  
Sound Techs are working on scheduling their own dance; they have several new members; they will DJ this years' homecoming dance.  
Choir is busy learning Christmas songs for Hometown Christmas.  
WDFY had their first round of drug tests; ordering new t-shirts.

**BRIEF REPORTS**

1. **HS Principal:** Mr. Prewitt shared that staff had started working on goal setting during their late start on Mondays; it was by far the smoothest start to school that he has experienced due to staff working as a team while BELIEVING in our district's mission and vision; focusing on College and Career readiness is apparent in every aspect of the master class schedule.
2. **GS Principal:** Mrs. Strozyk stated that she too experienced an uneventful start to the school year in her building; she appreciates that staff can take care of their classrooms easily while she is sometimes busy behind the closed door of her office. Remembering September 11, 2001: the students took time to learn and hear stories from staff; during a recent RTI the 5<sup>th</sup> grade students assisted the 2<sup>nd</sup> graders with their reading.
3. **Athletic Director:** Mr. Zeiler provided a written update on fall sports; reminded us of the Annual Davenport Gorilla Booster Club Auction on Saturday, October 3 in the Memorial Hall. He also shared that at the last AD meeting they discussed the safety of our student-athletes on the field of play. The state is recommending that the schools provide their own certified athletic trainer to determine if an athlete should leave the game at the time of the injury. If one is not available the officials will make this call but it is NOT what they or the coaches want to see happen.
4. **Superintendent:** Mr. Kowalkowski complimented the Principals on the smooth start to the school year; the PLC Support Team recently met to begin their year two training on our "Problem of Practice"; FFA will be starting a trap shooting program with procedures being typed up in regards to safety and logistics of this new program; the skylights over the middle school gym were recently inspected regarding the leaks that keep occurring. This repair will be covered by the manufacturer due to good record keeping by our staff.
5. **Business Manager:** Mrs. Oliver reported we are currently 25.17 FTE over budget with a current enrollment of 595.17; a larger enrollment brings more funding to our district but we also experience more expenses (tables, chairs, books, etc.). A need for a budget extension may be necessary after we determine the need and the amount; we recently bought a new van to take students/staff on long trips with the high mileage blue suburban being transitioned to mostly in town use.

6. **Legislative Report:** Mr. Kowalkowski encouraged the board to pass Resolution #15-01 requesting that our State Officials promptly and fully comply with the Supreme Court's order in the McCleary case.

## **PUBLIC COMMENTS**

### **1. Good Things Happening in the District**

- Mrs. Panke commented about the great sporting events this fall.
- Mrs. Erickson and Mrs. Hopkins commented that the Smarter Balanced testing resulted in our students placing ahead of the state average. Mr. Prewitt also shared that 89% of our students passed biology in the state.

### **2. Public Comment nothing at this time**

- There were no comments at this time.

This portion of the meeting is for communication from the public. Patrons wishing to speak on specific items listed on the agenda or on other items should first be recognized by the board chair and give his/her name before beginning comments to the board. A limit of 3-5 minutes per patron may be imposed. The Board's role will be to receive comments. Items may be referred to the Superintendent or another administrator for further research and/or follow-up. Note: This public comment time is not for complaints regarding a specific school district staff member. Please see the superintendent or a board member for the specific process.

## **DISCUSSION ITEMS**

1. M & O Levy Renewal Planning: Mr. Kowalkowski showed power point.
  - No decisions need to be made tonight. We do need to proceed ahead regardless of what the legislature is doing; reviewed the timeline for approving the levy amount.
2. Oct. 12 Quarterly Board Meeting – Agenda Items
  - Facility and transportation needs; consider economic climate in Lincoln County; challenges of the College in the Classroom and its effects on the levy; annual plan
3. Development Activities for Oct 1 & 2
  - Mrs. Strozyk reviewed the agendas for the two day event; ESD coming out this year free of charge on Friday, October 2. They are expecting approximately 150 participants.
4. 2015-16 Annual Plan: Goal Areas 1 – 4 Updates
  - #1: Student Achievement Mrs. Hopkins asked if teachers are still providing guidance to students and communicating with parents regarding MAP testing. In response to this question Mr. Prewitt will share with the board a Power Point at the Quarterly Board Meeting, October 12 showing the process that occurs.
  - #2: Communication – Mr. Kowalkowski shared his concerns regarding “social networking” and the potential for mismanagement of it.
  - #3: Curriculum and #4: Educational Opportunities were not discussed at this time.
5. Modifying In-School Suspension/Academic Support Aide Position
  - Ten administrators discussed adding the duties of assessment coordination to this particular aide position and to classify it as they see necessary in order to post in the near future.
6. Superintendent's Recommendation for contracting for Athletic Trainer Assistance
  - Mr. Kowalkowski would like to see a supplemental contract created for a football athletic trainer to assist the coaches with injury care, especially concussions.

## **ACTION ITEMS**

1. Approval of Resolution No. 15-01 (Request to State Officials to Fully Fund McCleary)  
Heather Panke moved to approve Resolution #15-01; Paula Furman seconded the motion. Motion passed 5-0.
2. Approval of Changes to In-School Suspension/Academic Support Aide Position  
Merilla Hopkins moved to give Mr. Kowalkowski and Mr. Prewitt the authority to change and post the In-School Suspension/Academic Support Aide Position as they seem fit; Paula Furman seconded the motion. Motion passed 5-0.
3. Approval of Superintendent's Recommendation for Contracting Athletic Trainer Assistance  
Heather Panke approved the Superintendent's Recommendation for Contracting for the Assistance of an Athletic Trainer; Brad Sweet seconded the motion. Motion passed 5-0.

## **BOARD INFORMATION EXCHANGE**

1. Spokane County School Directors' Association Invitation to Attend the Annual Fall Meeting & Program: "*Smarter Balanced Assessment: What School Directors Need to Know*" Oct. 22
  - No one attending at this time.
2. Other
  - Nothing at this time.

## **EXECUTIVE SESSION**

At 7:21 PM Mrs. Erickson announced that the board would take a five minute break and then move into executive session for approximately 20 minutes for the following:

1. Discussion of Performance of a Staff Member

At 7:46 the meeting re-opened.

## **ADJOURNMENT**

At 7:47 Jolene Erickson adjourned the meeting.

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Board Chair

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Secretary